



Wednesday, 03 April 2013

Welcome to the Pittsburgh Chapter

Happy April! The Pittsburgh Chapter is gearing up for what promises to be a great spring with lots of activities for our members to get involved, learn and grow professionally. We just finished our PMP Prep course – congratulations to all who successfully completed the class! We want to thank Ansaldo STS for again hosting this very important offering to our members. Pictures of the class, instructors and participants can be found in our website. We also want to draw your attention to this month's Chapter meeting – hope to see you all there – our upcoming LIG meetings and other great offerings. Many different ways to participate and get involved! We're still looking for volunteers to help with our upcoming Professional Development Day (see Fred Koos) Even if you only have a few hours to spare, we could use your help.....

And congratulations to three outstanding chapter volunteers....Isabelle Zacharias, Valerie Carpenter and Sam Provil, all of whom were recognized at our March meeting. Please see the articles below for information about their outstanding contributions to the chapter. We thank them all for their hard work, dedication, and demonstrated passion for project management.

As we announced at our March meeting, we created and initiated the Pittsburgh Chapter's Lifetime Achievement Award. This award is the highest level of achievement a volunteer can aspire to as a member of the Pittsburgh PMI chapter. It is not bestowed as part of an annual process, rather only when a volunteer has shown such intense dedication and commitment over a long period of time and achieved great success that can be comparable to that of lifetime achievements of Samuel J Provil, PMP. Recipients are nominated by PMI Pittsburgh Board Members and finalized only through a majority vote of the current board. Congratulations to Sam for being the very first recipient of this award and for setting the standard (a very high one to be sure!) for future awardees.

Thanks for being part of our chapter. Hope to see you at a future event!

Susan

Susan Keaney
President, Pittsburgh PMI

Meetings

2013 April Chapter Presentation

When: Thursday, April 11, 2013, 6:00PM - 8:00PM

Topic: Project Qualitative Risk Management: 4 Simple Steps for Managing that 4 Letter Word

Presented by: Samuel J. Provil, PMP

Location: ESWP, 337 Fourth Ave, Pittsburgh, PA 15222

[Register here](#)

Presentation Description: Isn't it funny (i.e. not "ha-ha" funny, but perhaps "peculiar") that negative/bad things are typically expressed as 4 letter words? And, in projects that 4 letter word is RISK. However, the PMBOK® reminds us that risks may not only negatively influence projects; they may also be positive/good events.

Whether the risks we deal with on projects are good or bad, we can all use a simple, practical process for effectively managing our project risks.

Come to this presentation and relax, learn, and have fun while Sam Provil, PMP introduces, explains, and interactively guides you through this simple four (4) step process for managing that 4 letter word we all know as RISK.

Speaker's Bio: Sam Provil is President and Managing Consultant of Provil & Associates, a Pittsburgh, Pennsylvania based project management services company, providing professional program/project management training, consulting, and support services.

Mr. Provil possesses more than 35 years of professional project management as well as project planning & control functions experience, spanning several industries including aerospace, defense, engineering, construction, manufacturing, product development, retail, transportation, utilities, and information systems/technologies. Over the past 30 years, he has specialized in the evaluation, specification, design, development, and implementation of client program/project management offices (PMO's).

Sam's project management instructor experience includes the development and presentation of superior quality seminars/workshops for several premier U.S. educational institutions, including:

- o Boston University's Management Development Program,
- o The Corporate Education Group-Westinghouse University,
- o Duquesne University's Center for Corporate & Executive Education
- o University of Pittsburgh's FLEX MBA Program,
- o Worcester Polytechnic Institute's Professional Education Program.

Mr. Provil has presented seminars, workshops, and papers to thousands of professionals, representing both commercial industry and government organizations, throughout the U.S. as well as internationally.

He holds a Bachelor of Science in Industrial Management from Gannon College, and is a Certified Project Management Professional (PMP) by the Project Management Institute (PMI).

Mr. Provil is a long-time, active member of the Project Management Institute (PMI). Sam is also one of the founders of the PMI Pittsburgh Chapter in 1980. Sam currently serves as the PMI Pittsburgh Chapter's Director of Academic Outreach.

In 2013, the PMI Pittsburgh Chapter established the Samuel J. Provil Lifetime Achievement Award which is the highest level of achievement a volunteer can aspire to as a member of the Pittsburgh PMI Chapter.

In addition to PMI, Sam is an active member of the Engineers Society of Western Pennsylvania (ESWP).

Financial Services LIG Presentation

Please join us for the Financial Services Local Interest Group (FS LIG) Meeting. The presentation begins at 5:00 pm at the Engineer's Society of Western Pennsylvania in downtown Pittsburgh immediately before the monthly chapter meeting. Check the [Pittsburgh PMI Website](#) for additional information to be posted.

Training

Project Management Professional Development

Pittsburgh PMI has many project management educational opportunities! Please check www.PittsburghPMI.org periodically for more details and to register for these events.

(The following training information is subject to change.)

Topics of professional development here follow:
PMP Preparation Class 2013

- Project Management Plan Review
- PMP/CAPM Certification Study Groups
- DALE CARNEGIE - Advancing Projects Through Motivational Leadership
- Lead Local PMI Events and Earn PDUs
- Professional Development Day (PDD) for Project Management!
- Future Project Management Training in 2013
- Social Media Posting of Pittsburgh PMI Training Information

PMP Preparation Class 2013

We finished another great PMP Preparation class in March. Forty participants attended from many large and small companies. Some have already passed their PMP exam and are now Project Management Professionals!

This course includes a text book, study guide, online resources, practice exams, instructor support, and more! The resources contain a wealth of knowledge related to the PMP exam.

The value of this class at a great cost is to the credit of the following project management experts, instructors, and volunteers!

- Joe DiFalco, Barbara Hill, Sam Jackendoff, Susan Keaney, Fred Koos, Ray Luncher, Paul Miller, Peggy Stack, Dorice Tharp, Brian Trossman, Jeanne Weber, Joseph Zanella, Leah Legge, Dick Mohinder, and Peter Zenz

We are seeking a leader for future PMP classes.
Please contact FredBKoos@IEEE.org

The PMP Preparation Class is sponsored by Ansaldo STS

Project Management Plan Review

We are planning a special series of WebEx sessions as an overview of creating a project plan. Participants will select or create a project and walk through the steps of creating an actual project management plan for projects. This can also be used as part of a makeup session for those who

were required to miss a day of the PMP Prep Class. In the PMP Class we discussed possible dates and are now re-planning based on people's availability.

Please contact FredBKoos@IEEE.org for more information.

PMP/CAPM Certification Study Groups

Complement PMP certification training with our live and online study group. This is a self-organized study group enabled by the Pittsburgh PMI Chapter.

The group typically meets each week on WebEx and/or in person, per the needs of the self-organized group's members.

Being "self-organized" we are looking for participants and facilitators for our succession plan. Also, PMP Volunteers are needed to answer questions during PMP Study Group sessions. Please contact FredBKoos@IEEE.org to be a leader or to participate.

DALE CARNEGIE - Advancing Projects Through Motivational Leadership

In today's business world, you are expected to get results by molding a group into a driving force, many times without any direct authority over team members. You need new skills to be effective in this environment - skills like winning trust, building credibility, and influencing others to agree with your point of view.

These are exactly the types of abilities you will acquire at Advancing Projects Through Motivational Leadership. You will learn to communicate up, down, and across the organizations to build consensus; negotiate compromises that work for everyone; and resolve group conflicts before they derail a project. In addition, this project leadership training seminar provides a set of proprietary exercises that will show you how to create working alliances and make your colleagues enjoy doing what you need them to do.

- 16 PDUs
- 3.5 hours per week, 4 Consecutive Wednesdays
- June 5, 12, 19, 26, 2013
- 8:30 a.m. – 12:00 p.m.
- At Pittsburgh Technology Council
 - 2000 Technology Drive, Suite 100, Pittsburgh PA 15219
- \$895 (\$795 for PMI Members)
- For your Pittsburgh PMI member \$100 discount please contact Dana Levenson Dana.Levenson@dalecarnegie.com, (412) 606-4967
- Please see attached flyer for more information.

Lead Local PMI Events and Earn PDUs:

Directors are needed for the following two Pittsburgh PMI events.

Please contact FredBKoos@IEEE.org.

- PMP Preparation Class
- Professional Development Day

Professional Development Day (PDD) for Project Management!

We held a very successful first Professional Development Day from the Pittsburgh PMI Chapter in November!

Mark your calendars for the first Wednesday of November in 2013 also!

2012 Sponsors:

- PMCentersUSA, <http://www.pmcentersusa.com>
- Lambert Consulting Group, <http://www.lambertconsultinggroup.com>

Future Project Management Training in 2013

- Please reply to FredBKoos@IEEE.org with suggestions for additional training offered by our Pittsburgh PMI Chapter for 2013.

Social Media Posting of Pittsburgh PMI Training Information

In addition to training information being posted on www.PittsburghPMI.org, information is often posted at the following social media locations. More may come in the future.

- LinkedIn Group: Pittsburgh PMI -- <http://www.linkedin.com/>
- Facebook: Project Management Institute-Pittsburgh Chapter -- <https://www.facebook.com/>
- Twitter: @Fred_Koos -- <https://twitter.com/>

Two other useful Twitter people to follow are below.

- Twitter for the IT LIG: @Pgh_PMI_IT_LIG
- Twitter for PMI: @PMInstitute

Enjoy!

Outreach

PMI Corporate Outreach Roundtable Discussion

On Wednesday, March 20th, 22 people met at the Eaton Corporation, in Coraopolis, Pa.

We met to network and discuss the brand new Tenth Knowledge area of the PMBOK, as part of the roundtable facilitated discussions scheduled by the Outreach Committee.

Jan Hanchak presented a great overview of this area, which focuses in on Project Stakeholder Management. Those areas included: Identifying Stakeholders, Plan Stakeholder Management, Managing Stakeholder Engagement, and controlling the Stakeholder Engagement. After taking a look at what the new area of the PMBOK covers, we went through some strategies that are utilized at Eaton. Which included using Organizational Change Management (OCM), ADKAR principles, and the "voice of the customer". After the presentation, we held an open forum for the group to have a chance to ask questions, of other attendees, on best practices within Project Management. One of those discussions hit on the best practice for capturing lessons learned, and being able to maintain that database.

A big thank you goes out to Jan Hanchak for presenting the material, and for helping to facilitate the meeting. Also, we would like to thank the Eaton Corporation for hosting us and supplying the refreshments!

Thank you to all of you that attended and to those that participated.

A date for our next Roundtable Discussion has not been set yet, but is planned to take place in early summer of 2013. If anyone is interested in hosting one of these events, or has a topic that they would like to see discussed, please reach out to Jason McMann.

We look forward to seeing everyone next time!

For more information, please contact Jason McMann at Jason.McMann@ADP.com

Outreach Events

ASQ Pittsburgh's Spring Quality Conference: Quality Improvement Strategies

When: April 12, 2013, 8:00AM - 5:00PM

Where: Regional Learning Alliance in Cranberry Woods, 850 Cranberry Woods Drive,

<http://www.therla.org/visit/>

PDU(s): 1.0 RUs (8 hours) will be awarded to attendees of the one day conference.

Host: Hank Sobah

There will be two consecutive tracks covering, Quality Tools and Quality People and Leadership.

Cost: \$99 (\$75 for full time students with student ID)

Call ESWP to Register 412-261-4300, early prepayment sign-up discount \$79 by March 22, 2013.

Quality Leadership is essential in the development of successful Quality Initiatives in all businesses. Quality Leadership from the ground up must be an active process that takes place throughout an organization (top to bottom). Business in virtually every industry demands predictable, reliable, cost effective results, which demands high performance processes, products, and/or services.

No matter what industry, the topic of Quality should to be on the forefront of all business processes that you implement. Manufacturing, Finance, Nuclear, Health Care, Services, and Retail are just examples of the many industries where Quality performance and Continual Improvement is critical to predictable viability and success.

The right use of Quality Tools is critical to the successful implementation which yields predictable business results in all industries. Those businesses and organization that are most successful are driven to success by People and Leadership that are clearly focused on Quality Improvement. Successful Quality Leadership is all about high performance teams leading efforts at continuous improvement and problem avoidance. Team members need to work together to ensure that their areas turn out dependable, high quality work. All of those areas come together to provide customers with products or services that safely and cost effectively serve to help ensure the customers' business success.

When Quality succeeds, it's due to a relentless focus on evaluating and understanding:

- Do the organization's values, policies and leadership actions represent a Quality oriented culture?
- Are the right tools and measures in place to deliver on the organization's definition of quality? Do the plans of the business focus on the right goals, clear accountability and

- expectations for quality improvement? What are the major initiatives to improve quality measures with on-time results?
- Is quality central to the organization's competitive differentiation strategy? How can an organization make it a core focus?

Strong Quality Leadership throughout the organization is important because it ensures safe, reliable, cost effective products and services, and helps ensure the viability of a business. High quality means success. Happy customers will be returning customers, and this is what every organization strives for. As Philip Crosby said, "Quality is Free" - it more than pays for itself.

Check the [Pittsburgh PMI Website](#) for additional information

Scheduling Projects in Primavera P6

When: April 16, 2013 at 6:00PM (Sign-in and network starts at 5:30PM)

Location: ADP; 100 Commerce Drive, Pittsburgh, Pa 15275

Cost: There is no cost to attend this meeting.

PDU/CEUs: 2

[Register NOW](#). Registration is open until April 9th, 2013. Seats are limited!

No walk-ins can be accommodated.

Contact: Paul Halenda, PMP at for any questions/queries.

Agenda:

5:30p Sign-in and network

6:00p Welcome, introductions, announcements

6:15p Featured presentation begins, Entrance no longer open for late arrivals

7:00p Sandwiches and drinks available

7:15p Hands On Scenario

8:00p Adjourn

PMI Pittsburgh invites you to experience our newest offering for chapter members...Hands on Workshop Series. Launched in the Fall of October 2012, these interactive sessions will be held quarterly, rotating through suburbia locations near you! Each session will feature an expert speaker presenting tips and tricks on a project management methodology and an interactive exercise to help attendees become fluent in execution of the subject item.

Our second workshop will be held on Tuesday, April 16th at ADP in Moon Township, PA, beginning at 6:00 PM and lasting two hours. We have an informative speaker lined up for our April meeting – Brett Kligerman, Vice President of CDP. CDP is one of the top Oracle partners specializing in the Primavera Project Management solutions. CDP's services include software sales, training, consulting, and hosting services. Prior to joining CDP, Brett spent 6 years working at Primavera as a Regional Manager. Previous to Primavera, Brett worked with LF Driscoll, a regional construction management firm, as a Project Scheduler, working on a variety of major projects in the Philadelphia area. Brett will deploy a hands on approach to help you learn Primavera P6 Project Scheduling principles that you can apply to your projects. This will be an exciting event, a great networking opportunity and a fun way to earn 2 FREE PDUs towards your PMP certification! It will also be a good chance to connect with new contacts in the Pittsburgh, Beaver, and West Hills areas.

We look forward to seeing you at our second Hands on Workshop. Please come and join us!

PMIEF Professional Scholarships

Would you like to obtain a PMI certification or just improve your project management skills and need a scholarship?

PMIEF offers scholarships for project management practitioners in the Greater Pittsburgh Area who are interested in advancing their professional capabilities. Please refer to the document attached for more information on two available scholarships.

If you are interested in one of these scholarships please contact Isabelle Zacharias at PMIEF_liaison@Pittsburghpmi.org

Membership

Your Chapter Needs You!

Contribute to the Pittsburgh Chapter, increase your professional network and get to know others involved in your profession. PMPs can earn valuable PDU's in addition to making a contribution to the Project Management Profession! Volunteers and Operational Team members earn up to 5 PDUs per year and elected officers earn up to 10 PDUs a Year. Check out the [chapter website](#) for more details...

New Chapter Members

As of March 27, 2013 the chapter has 1,471 members. Please join us in welcoming the following new chapter members: [Stephen Beck](#), [Christopher Berkey](#), [David Blasko](#), [Heidi Brennan](#), [Patrick Campbell](#), [Martin Demblowski](#), [Maria Dunn](#), [Dan Faux](#), [Harry Gillespie](#), [Ashok Gite](#), [Richard Howie](#), [Andrew Hutelmyer](#), [Rasheed Ibrahim](#), [Joe Jackens](#), [Darrell Kehr](#), [John Michael Kubera](#), [Katherine Lacayo](#), [Ronald - Pete Lenneman](#), [Matt Lesnak](#), [Tracey MacDougall](#), [Nji Mbandi](#), [Margo Neidbalson](#), [Patricia Nowlen](#), [Bill Ohnhaus](#), [Daniel Powell](#), [Joseph Pride](#), [Owen Pucel](#), [Mark Ray](#), [Ronald Richards](#), [Madalyn Rogers](#), [Scott Sager](#), [Michael Skinner](#), [Barry Somerville](#), [Ronald Thompson](#), [Cristina Tomlinson](#), [Chuck Tomljanovic](#), [Susan Torrero](#), [Leann Wyzkoski](#)

New Chapter PMPs

As of March 27, 2013 the chapter has 967 PMPs. Please join us in congratulating the following new chapter PMPs: [Lori Janesko](#), [Shannon Lyons](#), [Rita Miller](#), [Joseph Pride](#), [Gretchen Swecker](#), [David Woodbury](#), [Joel Woodcock](#)

Contacts

Click to view the [Pittsburgh PMI chapter contacts](#).

Additional Announcements and Feature Articles

Six ways to earn 35 Contact Hours for your PMP® Exam

By Cornelius Fichtner, PMP - Making the PMBOK® Guide fun

Obtaining your Project Management Professional (PMP)® Certification is a lot more than reading the PMBOK® Guide, it also involves completing the PMP® Exam application, which can be a time consuming sometimes confusing process. In completing the education requirements section,

you see that you need at least 35 contact hours. So, what exactly are contact hours, why do you need them, and what do you need to do to obtain them? Contact hours are not the same as a Professional Developmental Units (PDUs), you need to have at least 35 contact hours of prior to the completion of your application be eligible to take the PMP® Exam, whereas once you obtain our PMP® Certification, you will need 60 PDUs every three years to maintain the certification.

All of the hours you want to use towards contact hours must be in the form of a formal project management training or course work. Approved project management-related topics include project quality, project budget, project risks, project scope, project communications, project procurement, and project integration management. This training or course work also must require that you demonstrate successful understanding and completion. If you have taken training or course work in the past that would count towards the contact hours you need -- even if it was 10, 15, or 20 years ago, it still counts as long as you have the documentation confirming your attendance.

There are six categories of providers available from which you can obtain training or course work to meet the 35 contact-hour educational requirement to submit an application to take the PMP® Exam.

Category A – PMI Registered Education Providers (R.E.P.s)

Take some training through a PMI Registered Education Provider (R.E.P.). These courses can be easily located on the Project Management Institute (PMI) website under the "Professional Development" section where you can search for a specific activity or provider based on such requirements as your location, the type of training you are looking for, keywords, and language. Training taken from one of PMIs Registered Education Providers is usually pre-approved to meet PMIs education requirements for contact hours.

Category B – PMI Chapters or Communities of Practice

Participate in a training activity provided by one of PMIs many Chapters or Communities of Practice (CoP). Check out the schedule of your local PMI Chapter; many offer low cost training opportunities that you can count toward your 35 contact hours. Attending a PMI Chapter does not qualify for contact hours unless at least one hour of that meeting is dedicated to a training activity. There are also many PMI Communities of Practice that offer training opportunities. CoPs are industry specific groups such as Aerospace and Defense, International Development, and the Utility Industry that focus on project management as it is applied in their specific industry. CoP information can be found on the PMI website under the "Get Involved" section. Any training provided by a PMI Chapter or CoP is pre-approved to meet education requirements for contact hours.

Category C – Employer / Company–sponsored programs

If your employer is providing project management-related training where you are required to demonstrate you have learned the material and there is a quiz at the end, you can claim each hour spent towards project quality, budget, risks, scope, communications, procurement, and integration management as a contact hour. Keep all of the related material just in case PMI has any questions about this training while reviewing your application.

Category D – Training companies or consultants (e.g., training schools)

Attending training provided by a training company, school, or consultant that is project management specific can be counted towards the contact hours you need. These are generally organized training events or classes where you are tested both during the training and upon

completion. As with other non-pre-approved PMI trainings, make sure you keep the materials and any test scores just in case PMI has any questions while reviewing your application.

Category E – Distance-learning companies, including an end-of-course assessment

Taking a distance learning course is another method for earning your contact hours. These training courses can typically be conveniently completed from anywhere based on your schedule. It is important that the training is project management specific around the topics of project quality, budget, risks, scope, communications, procurement, and integration management and there is an end of-course-assessment. Make sure you keep a hold of any assessments showing you successfully completed the course just in case PMI has any questions while reviewing your application.

Category F – University / College academic and continuing education programs

Academic and continuing education programs provided by a College or University are another good opportunity to obtain contact hours. These courses will typically have an end-of-course assessment that you can use to prove you have successfully completed the course. You can only claim the amount of time you spent in the course on project management topics such as project quality, budget, risks, scope, communications, procurement, and integration management. Keep in mind for courses provided by a College or University that each hour you spend in class counts as long as it is spent on the appropriate topics. For example if you take a 10 week course where you meet three hours a week, that equates to 30 contact hours. Retain the course syllabus and any assessments for the hours you claim just in case PMI has any questions while reviewing your application.

If you have discovered you need a few more contact hours or even all 35, a good place to start would be by checking out the PM PrepCast. PM PrepCast is a PMI Registered Education Provider that provides a distance learning course where you can obtain all 35 contact hours by simply watching videos, and these will also help in your PMP® Exam prep. The PM PrepCast course falls in both Category A and F and is offered by OSP International LLC, a PMI Registered Education Provider (R.E.P.).